

Position: Direct Support Professional (Part-Time)

Employer: Shalom Residences Inc.

Location: Winnipeg, Manitoba

Salary: \$17.11/hour to start

Job Description:

Shalom Residences Inc., a nonprofit organization providing residential support services for adults with intellectual disabilities within a Jewish milieu, is seeking a compassionate and responsible Direct Support Professional to join our team.

As part of a team, the Direct Support Professional provides assistance to residents in all areas of daily home life. The extent and specific nature of this assistance is based on each resident's individual goals, skills and needs. The DSP works in cooperation with, and under the direction of the House Manager. Additional support and consultation is provided by the Coordinators and Executive Director.

Key Responsibilities:

- Build and maintain respectful and supportive relationships with each of the people being served.
- Assist residents to live co-operatively and inter-dependently.
- Assist in planning life skills programs/activities with residents and the House Manager.
- Supervise, teach, guide and provide assistance to residents in carrying out daily activities.
- Assist in planning and coordinating leisure, recreation and special activities.
- Administer medication according to Shalom Residences Inc. policies and procedures and to Residential Care Licensing standards.
- Accompany residents to medical and dental appointments when requested. Provide comfort, reassurance and information to the resident. Relay and record the outcome to other staff, House Manager and family members.
- Ensure that hygiene and health routines are carried out with the level of assistance required by each individual.
- Assist residents and House Manager with menu planning, shopping for groceries and household supplies, and preparation of meals.
- Assist residents to identify clothing and personal hygiene product needs and shop with them when requested.
- Assist residents with management of their personal funds on a day-to-day basis.
- Assist in managing the household petty cash fund, record purchases and provide receipts.
- Attend and contribute to Person-Centered Planning meetings and staff meetings.
- Ensure the effective record-keeping and communication of information between staff through maintenance of residents' files, the daily log, and communication book.

- Act as a liaison with collateral agencies and families in the absence of the House Manager.
- Adhere to the principles, practices and procedures of Shalom Residences Inc., including maintaining Kashrut dietary standards and respecting and following programs to observe and celebrate Jewish holidays.
- Perform any other related duties as assigned to assist the residents or to further to goals of Shalom Residences Inc.

Required Qualifications:

- Mature and responsible personality.
- At least 6 months of experience supporting individuals with intellectual disabilities (paid or volunteer).
- Ability to follow individualized support plans.
- Strong interpersonal and communication skills.
- Demonstrated reliability, empathy, and patience.
- Valid First Aid/CPR certification (or willingness to obtain).
- Commitment to community living and inclusion.

Preferred Qualifications:

- Familiarity with Jewish customs, culture, and dietary requirements.
- Disability and Community Support Certificate or equivalent combination of education and experience.
- Completion of relevant training such as Non-Violent Crisis Intervention (NVCI)

Language of Work: English

Work Conditions:

- Shift work, including evenings, weekends, and holidays.

Equal Opportunity Employer: Shalom Residences Inc. is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ethnicity, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

CRIMINAL RECORD AND ADULT ABUSE REGISTRY CHECKS ARE CONDUCTED FOR ALL SHALOM RESIDENCES INC. EMPLOYEES ACCORDING TO MANITOBA FAMILY SERVICES AND HOUSING RESIDENTIAL CARE LICENSING REQUIREMENTS

How to Apply:

Please submit your resume and cover letter to admin@shalomresidences.com using the subject: PT459.